



# GCPS Support Enrichment and Achievement Student Tutor Placement Form

The following is a request for placement within your school. Please review, complete, sign, and return via email or fax (678-442-5281) to Teresa Shuler in the Recruitment office.  
Thank you for your consideration.

<b>University</b>	
<b>Student Name, Email, and Phone Number</b>	
<b>GaPSC Pre-Service/ Certificate ID (if applicable)</b>	
<b>Previously or currently employed with GCPS*</b>	YES _____ NO _____
<b>Dates of Placement</b>	June 12 through June 30 <sup>th</sup> (June 19 is a holiday)
<b>Type of Placement</b>	Summer Tutor for SEA
<b>Cluster Preference (list 2)</b>	
<b>*Grade Level Preference</b> *No guarantee that the student will be placed in the cluster and grade band requested <b>Select 1</b> <b>Elementary (8AM -2PM)</b> <b>Middle (9AM – 3PM)</b>	
<b>Supervising Teacher</b> *GCPS will assign the teacher	
<b>Request is:</b>	Approved _____ Declined _____
<b>School Designee Signature and Date</b>	

<b>College Contact:</b>
<b>Phone #:</b>
<b>Email address:</b>

**For questions and/or concerns regarding this request, please contact:**  
Teresa Shuler, [Teresa.Shuler@gcpsk12.org](mailto:Teresa.Shuler@gcpsk12.org) 678-301-6185 phone **678-442-5281** fax